

Board Member Agreement
The Stockton Chorale
Revised July 20, 2020
(Rev 12.11.20 MC)

As a member of the board of directors of the Stockton Chorale, I agree to support the mission of the organization: to inspire joy and enrich our community through choral music. I understand that my duties and responsibilities include the following:

1. I am legally responsible, along with other board members, for this organization. I am responsible to know and approve all policies, participate in planning, and be familiar with all programs and services. Along with the other board members and in partnership with the artistic staff, I oversee the implementation of policies and programs of the Stockton Chorale.
2. I am fiscally responsible, with other board members, for this organization. It is my duty to be active in monitoring the Stockton Chorale's income and expenses, in planning the budget and in fundraising to meet the budget.
3. I am morally responsible for the health and well-being of this organization. As a member of the board, I pledge to carry out my duties to the Stockton Chorale with the highest degree of ethics.
4. I agree to respect, listen to, and treat courteously all people involved with the Stockton Chorale.
5. I will make a good faith effort to do my best to support the fundraising goals of the Stockton Chorale:
 - I will give an annual personal donation of \$300 or at an amount that demonstrates the Stockton Chorale is a significant personal commitment ~~by October 1~~ *within 90 days of joining the Board of each year* (installment pledge or one-time payment);
 - I will share names of prospective individual, corporate or foundation ~~donors~~ *sponsors* for concerts, programs, and/or fundraising activities;
 - I will identify potential Board members to join the Stockton Chorale board;
 - ~~I will identify sources of in-kind contributions;~~
 - I will send phone calls/letters/requests/personal notes on fundraising appeals to *friends, family, and business associates*;
 - ~~I will ask friends, family, business associates to make gifts to the Stockton Chorale;~~
 - I will participate in fundraising events as I am available;
 - I will talk about the work and the achievements of the Stockton Chorale with colleagues and friends;
6. I agree to serve on and actively participate in at least one standing committee of the board.
 - *Current committees are: publicity/social media, marketing, development, governance, fiscall, singer support, artistic support, and other committees established as needed.*
7. I agree to attend a majority of board meetings/retreats.
8. I agree to attend as many concerts as my schedule allows.

**ANNUAL PROJECTED TIME COMMITMENT
FOR BOARD MEMBERS**

Monthly Board Meetings (August-December; February to May): 9 meetings, 1:15 minutes each.

Board Retreats: January and June, 6 hours each.

Board Committee Meetings: Depending on the committee, no more than 8 2-hour meetings.

Fund-Raisers: 2-3 per year.

Concerts: 8-12 concerts per year, attending at least half (4-6 concerts).

Monthly Board Meetings:	12 hours
Board Retreats:	12 hours
Committee Meetings:	16 hours
Fund-Raisers:	8 hours
Fund-Raising Work	8 hours
Concerts:	8-12 hours
TOTAL:	68 hours

In turn, the Stockton Chorale is responsible to me the following ways:

1. I will be provided with board meeting agendas and other meeting materials in advance, including a quarterly financial report with monthly updates.
2. I can call on the president of the board to discuss the ~~programs~~, policies, goals, and objectives of the organization.
3. I will be provided with straightforward, thorough, and timely responses to any questions I have during the course of carrying out my fiscal, legal, or ethical responsibilities to this organization.

Board member name: (Print)

Board member signature & date